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## Role Description and Selection Process

### International Skydiving Commission Committee Member / Appointed Observer

#### 1.0 Introduction

All FAI Skydiving and Parachuting international championships, competitions, and record activities, both outdoor and indoor, are conducted under the direction of the FAI Skydiving Commission (ISC). ISC stands for "International Skydiving Commission".

British Skydiving recognises the importance of representation at the ISC.

#### 2.0 Role title

ISC Committee Member

#### 3.0 Role held by

A volunteer (full British Skydiving member in good standing with the Association and signatory to the Code of Conduct for Volunteers) or member of British Skydiving staff.

#### 4.0 Time Commitment

The time commitment will vary by the nature of the work carried out by the ISC committee. Most committees hold around four online meetings a year to consider suggestions and rule changes. Some committees also hold a hybrid meeting during the ISC Plenary in January/February each year.

ISC Committee Members are expected to liaise with the TEAs of their disciplines and may need to attend EPC meetings.

Further time commitment for these roles can arise if additional responsibilities are accepted such as being a chair or vice-chair of an ISC committee.

#### 5.0 Expenses

The role of ISC Committee Members is voluntary. Therefore, it is unremunerated. Entry fees to the Plenary event will be paid for by British Skydiving. Travel and subsistence expenses will not be reimbursed.

#### 6.0 Appointment

The purpose of the role is to develop a discipline internationally. The committee members are therefore selected by the Chair of the relevant ISC Committee. British Skydiving cannot directly nominate candidates. Agreement from British Skydiving is required for a member to join a committee who is not the ISC Delegate or ISC Alternate Delegate.

A selected/appointed ISC committee member must write to the Chair of EPC outlining their ISC opportunity. The Chair of EPC will respond within 5 working days, acknowledging the appointment and an agreement of terms.

## **7.0 About the Roles**

The ISC Committee Member is appointed to further the international development of their respective discipline. They are still expected to represent the interests and opinions of British Skydiving's Council and Committees, regardless of personal opinion. They should actively seek input on proposals being discussed in their committees to enable them to best represent British Skydiving.

In the event of a selected Committee Member deemed not representing British Skydiving's interests, the Committee Member may be suspended or removed from the role based on the outcome of a panel investigating any breaches.

A Committee Member may resign from the role to the Chair of their committee and is asked to inform the secretary of EPC of this fact in writing.

## **8.0 Required Skills**

- 8.1 A deep knowledge of the particular skydiving discipline, and competition structure.
- 8.2 Experience of competing / judging / managing at FCE level
- 8.3 Ability to negotiate with international delegates.
- 8.4 The ability to connect and lobby globally.

## **9.0 Desired Skills**

- 9.1 Multi-lingual is advantageous
- 9.2 Experience of different skydiving jurisdictions is advantageous

## **10.0 About the ISC<sup>1</sup>**

The International Skydiving Commission, (ISC), also branded as World Skydiving, is one of 11 Air Sport Commissions (ASC) and three Technical Commissions organised under the Fédération Aéronautique Internationale (FAI), founded in 1905 and headquartered in Lausanne Switzerland. The FAI is recognised by the International Olympic Committee (IOC). Other examples of ASCs include gliding, aeromodelling and ballooning. Under delegated powers from FAI, the ISC administers competitions, records and activities for sport parachuting/skydiving.

There are over 100 member organisations to FAI. Within each country, a National Air Sport Control, (NAC) administers all FAI air sports. In some countries with multiple air sports, the country's NAC may further delegate powers to national organisations for parachuting, gliding, drones, ballooning, for example, for others, the NAC exists solely for parachuting.

### **10.1 ISC MEETING**

The annual ISC Meeting includes:

- The Plenary Meeting
- Bureau meetings
- Extended Bureau meetings, and
- Permanent or temporary Committees' and Working Groups' meetings.

The ISC must meet sometime between 20 January and 20 February. As an FAI ASC under the FAI Bylaws, the ISC technically should hold its meetings at or in the vicinity of Lausanne unless another venue is bid for and voted upon by a greater than 50% majority. This is usually the case.

The format is prescribed as follows:

Tuesday: Arrival Day, evening fellowship, perhaps Committee/Extended Bureau meetings.

Wednesday: Open Meetings Day 1: Items on the Agenda are reviewed, discussed and explained in readiness for formal voting during the Plenary.

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<sup>1</sup> from <https://www.fai.org/page/isc-about>

- Thursday: Open Meetings Day 2: As above.
- Friday: Closed Meetings Day: Bureau, Committees and Working Groups meet in private to finalise their positions and submissions for voting. A casual social gathering may happen in the evening.
- Saturday: Plenary Meeting Day 1: This is the formal governing body of the ISC which must vote on all documents and decisions taken by the ISC, the Bureau, Committees and Working Groups. Documents are presented and votes are taken. All changes to rules or procedures must be voted upon. Bids are heard for future competitions and ISC Meetings. Lists of FAI Judges and Jury members are approved.
- Sunday: Plenary Meeting Day 2: The same as above. Must close by 14.00 to allow departures.

### Who may attend?

Each NAC may send one Delegate and one Alternate Delegate to the ISC annual meeting, plus an Interpreter. An unlimited number of Appointed Observers may attend.

### Appointed Observers

The names of all Appointed Observers must be sent by their NAC to the ISC Bureau via the ISC Recording Secretary at least seven (7) days before the start of the ISC Plenary Meeting. Appointed Observers may be technical experts, interested parties or accompanying persons. They may contribute in the meetings of the Committees and Working Groups if invited by the Chairs. At the Plenary they have no right to speak unless granted that right by the Chair. They have no voting rights at any time.

The powers, rights and obligations of each position are different.

DELEGATE	ALTERNATE DELEGATE
Exercise voting rights for their NAC	Only exercise voting rights if the Delegate is absent
May be Chair or Deputy Chair of a Committee or Working Group	May be Chair or Deputy Chair of a Committee or Working Group
May be elected to the Bureau	May not be elected to the Bureau
May carry a proxy for one (1) other NAC	Carries no proxies
Has the right to speak at the Plenary	Has the right to speak at the Plenary
May submit proposals to the Agenda	